

## **MINUTES**

### **PARKS AND RECREATION ADVISORY BOARD MEETING**

MONDAY, MAY 14, 2001

6:30 PM

The Board convened for their regular meeting at 6:30 PM at the Parks and Recreation Administrative Office, 717 W. Main, Arlington, Texas on May 14, 2001, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members present, to wit:

| <b>Members</b>        |              |          | <b>Term Expires</b> |
|-----------------------|--------------|----------|---------------------|
| Mr. Bob Korman        | Chair        | Place 7  | June 2001           |
| Mr. Dale Attebery     | Vice-Chair   | Place 11 | June 2001           |
| Ms. Carrie Donovan    | Member       | Place 1  | June 2001           |
| Ms. H. Suzanne Kelley | Member       | Place 2  | June 2002           |
| Ms. Sue Phillips      | Member       | Place 3  | June 2001           |
| Mr. Alvin Warren      | Member       | Place 4  | June 2002           |
| Mr. Lenzy Pouncy      | Member       | Place 5  | June 2001           |
| Mr. Charley Amos      | Member       | Place 6  | June 2002           |
| Mr. Joe Sarabia       | Member       | Place 8  | June 2002           |
| Ms. Sarah Dendy       | Member       | Place 9  | June 2001           |
| Ms. Anne Weydeck      | Member       | Place 10 | June 2002           |
| Mr. Blake Wade        | Youth Member | Place 12 | Sept 2001 - Absent  |

#### **Staff:**

|                |   |
|----------------|---|
| Pete Jamieson  | Director of Parks and Recreation          |
| Ruth F. Keith  | Administrative Secretary                  |
| Jo Anne Smith  | Park Facilities Coordinator               |
| Mary Elliott   | Park Planner                              |
| Jennifer Howry | Acting Business Support Manager           |
| Bruce Frantz   | Acting Assistant Director-Park Operations |

#### **CALL MEETING TO ORDER**

Chairman Bob Korman called the regular meeting to order at 6:33 PM.

#### **APRIL 9, 2001 REGULAR MEETING MINUTES**

Member Sarah Dendy asked that a correction be made removing Charles Peeler's name from attending the April 9<sup>th</sup> meeting and adding Member Joe Sarabia. Member Dale Attebery made a motion to approve the minutes of the April 9<sup>th</sup> meeting with the correction as noted. Member Charley Amos seconded the motion. The minutes were approved unanimously.

Member H. Suzanne Kelly arrived for the meeting, the time being 6:34 PM

#### **ITEMS FOR ACTION**

##### **A. Items from Citizens (about Items for Action)**

No citizens registered to speak.

**B. Items for Action**

1. **PARK USE PERMITS:** The Board considered and approved eight (8) permit requests. Member Attebery made a motion to approve the park use permits without exception. Member Alvin Warren seconded the motion. The motion passed unanimously.
2. **VANDERGRIFF MASTER PLAN :** Park Planner, Mary Elliott, presented the Board with an overview of the proposed master plan for Vandergriff Park and requested endorsement of the plan. Mr. Jim Richards, representing Jim Richards Studio, discussed the key features of the master plan including detention, renovations to Allen Bolden Pool, the addition of an amphitheater to Bob Duncan Community Center, renovations to the existing ball fields, a looping trail system and roadway modifications. Mr. Richards stated that the master plan would guide both short and long-term renovations to the park. After discussion, Member Attebery made a motion to approve the request. Member Kelley seconded the motion. The motion passed unanimously.

**SCHEDULED INFORMATION REPORTS**

- A. **Planning Work Plan Report -** Mr. Jamieson stated the bids came in for the second phase of the Arlington Tennis Center and City Council has awarded the contract to the American Tennis Court Contractors. Mr. Jamieson said construction would begin next month.

**B. Customer Service Report- April 2001**

Member Attebery discussed the 18-wheeler trucks parking at the soccer parking lot off Wimbledon. Member Attebery recommended that an ordinance be developed to prevent such activity in city parks.

Member Attebery asked staff when the appropriate signage would be placed to enforce the dog ordinance at Harold Patterson Sports Center and other parks. Mr. Frantz stated the signs are ready and will soon be in place. Member Amos requested a memo be written to members of the Arlington Soccer Association to assist in this ordinance. Member Phillips stated until the proper signage is available this is a public awareness situation.

- C. **Monthly Calendar of Activities for May 2001 -** No discussion.

**D. Quarterly Financial Report**

Mr. Jamieson pointed out that low revenues for the Golf and Arlington Tennis Performance Fund in this report are totally weather related.

**ITEMS FOR INFORMATION**

- A. **Capital Budgeting Process -** Ms. Theresa O'Donnell, Director of City Planning briefed the Board on the process used in compiling the Capital Budget for all city departments. Mr. Ken Bloom, City Planner presented an overview of creating a 3-year Capital Improvement Program.

- B. **Railroad Property** – Mrs. Elliott, Park Planner, and Mr. Richards of Jim Richards Studio, briefed the Board on the 90 ft. wide, ½ mile long piece of property the Parks and Recreation Department is master planning. Mrs. Elliott stated that many Arlington citizens have been contacted in addition to the Landmark Preservation Commission and Downtown Arlington, Inc. as to how they feel this property should be developed. Mrs. Elliott and Mr. Richards informed the Board that recommended plans for the property would be brought to them late summer.
- C. **Concession Contract for River Legacy Parks** - Mrs. Smith briefed the Board on a possible concession contract being put in place and used at River Legacy Parks. After discussion, Mr. Jamieson advised the Board that staff will look at current concession contract rules and regulations and provide an updated report at the June meeting.
- D. **Linear Park Ordinance** - Mr. Jamieson provided the Board with an overview on proposed changes to the City's Parks and Open Space Ordinance of the Subdivision Rules and Regulations. Mr. Jamieson stated the ordinance is being revised to simplify and clarify requirements for the dedications of linear parkland.

Member Weydeck left the meeting, the time being 8:45 p.m.

- E. **FY 2001-02 Budget Process** – Ms. Jennifer Howry, Acting Business Support Manager, discussed and explained the process used in preparing the City's FY 2001-02 Budget.

#### **BOARD COMMITTEE REPORTS**

No discussion.

#### **ITEMS FROM BOARD MEMBERS**

Member Attebery complimented and thanked Member Sarah Dendy for her dedicated efforts and work she has done at the Xeriscape Garden in Veterans Park.

Chairman Korman informed the Board that he has met with several City Council members and briefed them on the history of the Park and Recreation Board. Chairman Korman also stated he discussed and requested any input they might have for the future operation of the Board. Chairman Korman stated that members Kelley, Warren, Sarabia and Phillips have volunteered to serve on a committee to discuss the structure of the Board and clarification of their role.

Member Dendy stated she was pleased with the **March for Parks** event at Randol Mill Park on May 5<sup>th</sup>. Member Dendy said more than 50 citizens participated.

#### **ITEMS FROM CITIZENS (about non-agenda items)**

No citizens registered to speak.

There being no further business, the meeting adjourned at 9:40 pm.

**NOTE:** Taped recordings and minutes of all Parks and Recreation Advisory Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, TX. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.